



Function Confirmation

Name: _____

Address: _____

Phone: _____ Fax: _____

Email: _____

Date of Function: _____ Approx No of Guests: _____

Start Time: _____ Finish Time: _____

Seating Style: (eg: Theatre etc) _____

Theme: _____

Room required: _____

Equipment Required:

- | | | |
|------------------------------------------------|---------------------------------------------|--------------------------------------|
| <input type="checkbox"/> Flip Chart | <input type="checkbox"/> Stage | <input type="checkbox"/> Lapel Mic |
| <input type="checkbox"/> White Board & Markers | <input type="checkbox"/> Registration Table | <input type="checkbox"/> Roving Mic |
| <input type="checkbox"/> Data Projector | <input type="checkbox"/> Sound System | <input type="checkbox"/> Lectern |
| <input type="checkbox"/> Overhead Projector | <input type="checkbox"/> Video/CD/DVD | <input type="checkbox"/> Other _____ |

BUFFET LUNCH MENU

- | | |
|------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|
| <input type="checkbox"/> Bagels –smoked salmon & vegetarian | <input type="checkbox"/> Roast of the Day |
| <input type="checkbox"/> Ribbon sandwiches assorted fillings | <input type="checkbox"/> Party Pies & Sausage |
| <input type="checkbox"/> Mini vegetarian quiches | <input type="checkbox"/> Roast of the Day |
| <input type="checkbox"/> Assorted panini—shaved meats & Vegetarian | <input type="checkbox"/> Roast Beef Rolls |
| <input type="checkbox"/> Frittata assorted flavors (vegetarian) | <input type="checkbox"/> Samosa's with tomato Chutney |
| <input type="checkbox"/> Continental meat platter | <input type="checkbox"/> Ham & Cheese Croissants |
| <input type="checkbox"/> Ploughman's platter—Cheese, pickled onion,ham,bread | <input type="checkbox"/> Shaved prosciutto & Cantelope |
| <input type="checkbox"/> Chefs Salad Buffet | <input type="checkbox"/> Turkish Breads & Dips |
| <input type="checkbox"/> Roast Vegetables | <input type="checkbox"/> Ciabatta with Olive oil, balsamic vinegar and dukkah spice |

OTHER: (In consultation with our Chef) _____

Special Needs: (ie Vegetarian, Gluten Free, Halal) _____

Please check details, sign and return via fox on (03) 9355 5255 to confirm booking.

Signature _____ Date _____